

## **MOLTKEVEJ 8**

### **MAIN CLEANING FALL 2021**

From the 23<sup>th</sup> of October until the 7<sup>th</sup> of November

The inspection will be carried out on November 8 - unless you have made an appointment with us before this date. Appointments can be made on weekdays during the caretakers working hours. **We strongly recommend that you attend the inspection.**

**IMPORTANT** If any cleaning tasks are not approved during the cleaning control a follow-up control will be scheduled. If nothing else is arranged, this control will be planned for 3 days later. Are there still tasks that cannot be approved, a cleaning company will be ordered to do the cleaning for you and the expense will be required from the resident/residents that did not get the cleaning approved.

- **UNIVERSAL RENGØRING** is for everything except the floor
- Glass parts on windows and doors must be cleaned with **TOTAL PUDS**
- **TOTAL GULVVASK** is for the floors

**Lacking cleaning supplies must be picked up before the cleaning starts.**

According to the house rules, §2 subsection 5, all residents are obligated to participate in a thorough cleaning twice a year:

*Subsection 5. Twice a year all residents are obliged to participate in deep cleaning of the common rooms. The cleaning day is held biannually according to a plan delivered by the caretaker and next day the inspector and/or the caretaker will inspect the common rooms. If the cleaning is not properly performed the caretaker is authorised to order a cleaning service on the account of the kitchen/the corridor/the residents.*

## The cleaning must follow this plan

|  | Approved |     |
|--|----------|-----|
|  | NO       | YES |
| <b>ST.TV - Front end of the bike room</b>    |          |     |
| Remove spider web                            |          |     |
| Clean the walls                              |          |     |
| Clean and wash the window inside and outside |          |     |
| Clean up and remove stuff without an owner.  |          |     |
| Sweep the floor                              |          |     |

|  | Approved |     |
|--|----------|-----|
|  | NO       | YES |
| <b>1.MF - Hallway</b>                        |          |     |
| Remove spider web                            |          |     |
| Clean the walls                              |          |     |
| Clean and wash the window inside and outside |          |     |
| Clean up and remove stuff without an owner.  |          |     |
| Sweep the floor                              |          |     |

|  |  |  |
|--|--|--|
| <b>ST.MF - Entrance</b>                      |  |  |
| Remove spider web                            |  |  |
| Clean the walls                              |  |  |
| Clean the Radiator                           |  |  |
| Clean and wash the window inside and outside |  |  |
| Clean up and remove stuff without an owner.  |  |  |
| Clean Doormat and under it                   |  |  |
| Sweep and wash the floor                     |  |  |

|  |  |  |
|--|--|--|
| <b>1.TH - Back entrance</b>                  |  |  |
| Remove spider web                            |  |  |
| Clean the walls                              |  |  |
| Clean the Radiator                           |  |  |
| Clean and wash the window inside and outside |  |  |
| Clean up and remove stuff without an owner.  |  |  |
| Clean Doormat and under it                   |  |  |
| Vacuum the floor                             |  |  |

|  |  |  |
|--|--|--|
| <b>ST.TH - Drying room</b>                   |  |  |
| Remove spider web                            |  |  |
| Clean the walls                              |  |  |
| Clean the Radiator                           |  |  |
| Clean and wash the window inside and outside |  |  |
| Clean up and remove stuff without an owner.  |  |  |
| Sweep the floor                              |  |  |

|                                 |  |  |
|---------------------------------|--|--|
| <b>2.TV - Stairway</b>          |  |  |
| Remove spider web               |  |  |
| Wash the railing                |  |  |
| Clean lamps, walls & doorframes |  |  |
| Sweep and wash the stairway     |  |  |

|  |  |  |
|--|--|--|
| <b>1.TV - Laundry room</b>                   |  |  |
| Remove spider web                            |  |  |
| Clean the walls                              |  |  |
| Clean sink and tap                           |  |  |
| Clean and wash the window inside and outside |  |  |
| Clean up and remove stuff without an owner.  |  |  |
| Sweep and wash the floor incl. drain         |  |  |

|  |  |  |
|--|--|--|
| <b>2.MF - Trolley room</b>                   |  |  |
| Remove spider web                            |  |  |
| Clean the walls                              |  |  |
| Clean and wash the window inside and outside |  |  |
| Clean up and remove stuff without an owner.  |  |  |
| Sweep the floor                              |  |  |

|  |  |  |
|--|--|--|
| <b>2.TH - Far end of the bike room</b>       |  |  |
| Remove spider web                            |  |  |
| Clean the walls                              |  |  |
| Clean and wash the window inside and outside |  |  |
| Clean up and remove stuff without an owner.  |  |  |
| Sweep the floor                              |  |  |

# The cleaning blueprint

